

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
15 March 2017  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on March 15, 2017 at 7:30 P.M. at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, Erin Meagher, Tom Boissonnault  
Village Engineer: Todd Atkinson  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Peter Hansen  
Police Chief: John Del Gardo

Absent:

**Pledge to flag**

Notation of Exits

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

1. Little League Parade Permit - tabled
2. St. Andrews Vendor Fair parking – Stephanie Fiorentino representing St. Andrews Church requests waiver of parking rules for vendor parking with a placard issued by the church. Mayor Schoenig motions to waive the parking rules as requested for April 29, 2017 from 7:30AM to 4:15PM on Michael Neuner between Prospect Street and Garden Street, Trustee Meagher 2<sup>nd</sup> all in favor 5 to 0.
3. Monthly Reports
  - 3.1. Planning Board Report – Planning Board Chairman George Gaspar is unable to attend tonight’s meeting but did provide a report regarding last month’s activities and noted there was nothing on the schedule for the month of March and canceled the March 21<sup>st</sup> meeting. Deputy Mayor Piccini motions to accept the report as written, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Copy of the report is appended to these minutes.
  - 3.2. Engineer’s Report – Todd Atkinson delivered the February Engineer’s report. Trustee Bryde asks about the grind hog replacement. Mr. Atkinson says it is the pre-treatment of the sewage to reduce the particulate size before entering the pump. Trustee Bryde asks if the battery replacement is on a cycle or as needed. Mr. Atkinson says it is a scheduled maintenance. A new report is added to the monthly report regarding Planning Board applications and activities. Trustee Bryde asks if the Brewster Honda project will really be finished in nine months. Mr. Atkinson says it should be barring any unforeseen delays. Deputy Mayor Piccini says the Planning Board activity report is a nice addition to the monthly report. Trustee Meagher asks if the root cause of the excess sewer flow from a couple of months ago has been determined. Mr. Atkinson says it has not but we have some ideas to put in place to determine possible causes and proposals will be forthcoming in the near future for review and action by the Board of Trustees. Deputy Mayor Piccini motions to accept the Engineer’s report, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0. Copy of the report is appended to these minutes.
  - 3.3. Police Report – Brewster Police Chief John Del Gardo delivered the February Police report. Trustee Bryde asks about the fifty-seven Stop Sign violations and if they were spread out all over the Village. Chief Del Gardo says they were spread out and not in one or two locations. Trustee Bryde asks about the Emotionally Disturbed Person and what is done with them. Chief Del Gardo says we secure the person and wait for a responder. Trustee Bryde asks about the six vehicle accidents. Chief Del Gardo says they were all in different locations. Trustee Bryde asks about the eight disorderly persons. Chief Del Gardo says they were spread out. Trustee Bryde asks about the five harassment calls. Chief Del Gardo says they were in different places and a couple of them were in bars. Trustee Bryde asks if there were any storm problems from this recent storm. Chief Del Gardo says there were none and for the most part everyone stayed off the streets. Trustee Meagher asked about the location of the DOA. Chief Del Gardo says it was about a mile outside the Village in a heavily wooded area and our officers were among several agencies that responded to the call. Mayor Schoenig asked out of the seventy seven 911 call calls how many were outside the Village. Chief Del Gardo says there were three. Trustee Meagher asked where the fire was. Chief Del Gardo says it was on Michael Neuner. Trustee Bryde asked if the Brewster-Southeast Fire Department responded to the fire. Chief Del Gardo said they did. Mayor

Schoenig motions to accept the February Police report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Copy of the report is appended to these minutes.

- 3.4. Code Enforcement Report – Bill Scorca delivered the February Code Enforcement report. Mayor Schoenig asks Mr. Scorca to follow up on sidewalk maintenance regarding snow and ice to ensure property owners clear their sidewalks according to Village Law. Mayor Schoenig motions to accept the Code Enforcement report for February, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0. Copy of the report is appended to these minutes.
- 3.5. Zoning Board of Appeals Report - Zoning Board Chairman Todd Gianguzzi provided a report of no activity for the month of February. Copy of the report is appended to these minutes. Mayor Schoenig motions to accept Zoning Board report of no activity, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
4. 2017 Real Property Tax Service Contract – Clerk Hansen says the contract is a duplicate of last year’s contract. 2014 contract cost \$330. 2015 contract cost \$330. 2016 contract cost \$384. This year’s prices are the same as last year’s and the total cost should be expected to match last year’s cost. Deputy Mayor Piccini motions to authorize Mayor Schoenig to sign the Real Property tax contract for the June 2017 Tax Service Contract, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
5. Set public hearings:
  - 5.1. Cabaret – Deputy Mayor Piccini and Counsel Molé mention that any suspension and revocation criteria and procedure will be included for all special exception use permits in the Village Code. Trustee Meagher only wants the cabarets to operate on Thursday through Saturdays 6PM ceasing operation at 1AM and no other days of the week. Deputy Mayor Piccini asks if she is eliminating Mondays, etc. Trustee Meagher says yes that operating every day is kind of outrageous. Mayor Schoenig says that would mean someone who has a business doesn’t have a right to operate seven days a week and limiting the days and business hours to only those hours would be inappropriate. Deputy Mayor Piccini explains that a business that has a Cabaret license would be permitted to operate as a Cabaret whenever they are open only limited by laws governing the sale of alcohol. Mayor Schoenig says the noise ordinance would still be applicable as written. Hours of operation are proposed to be 7 days a week 10AM to 2AM. Deputy Mayor Piccini motions to set a Public Hearing for the proposed Cabaret Law on April 5<sup>th</sup> at 7:30PM or as soon thereafter as time permits, at Village Hall, 50 Main Street, Brewster, NY 10509 Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
  - 5.2. Sign Law – Trustee Meagher questions the calculation of sign area based on building frontage width. Deputy Mayor Piccini and Counsel Molé will confer with Planning Board Chair to reexamine that description. Deputy Mayor Piccini motions to set a public Hearing for the proposed Sign Law on April 5<sup>th</sup> at 7:31PM or as soon thereafter as time permits, at Village Hall, 50 Main Street, Brewster, NY 10509 Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
6. Preliminary Budget – Clerk Hansen says the Fiscal Year 2018 Preliminary Budget was filed in the Clerk’s office today and is formally submitted to the Board of Trustees tonight in advance of the March 31<sup>st</sup> due date. Deputy Mayor Piccini motions to hold Work Session on March 22, 2017 and March 29, 2017 at 7PM to discuss the Budget, Water and Sewer Rates, Sign Law, Cabaret Law, and any other relevant matters that may arise at Village Hall, 50 Main Street, Brewster NY, 10509, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0. The Budget Public Hearing date is expected to be set at the April 5<sup>th</sup> regular meeting.
7. Water rate discussion – Clerk Hansen says he would like to include the Sewer rates to any discussion of rate changes. Deputy Mayor Piccini asks about the time line for rate change becoming effective. Clerk Hansen says ideally the rate changes, if any would become effective with the first billings of the new budget year. Deputy Mayor Piccini says the water for the first billing is being used now and the rates are the current rates for that bill so the earliest would be the 2<sup>nd</sup> billing of the budget year. Clerk Hansen says that is correct. Mayor Schoenig asks if we can have some idea of the possibilities by our work session meetings. Clerk Hansen says he can have the allocations, water, and sewer scenarios ready for discussion at the work session meetings.
8. Fee Schedule – Recreation fees – Clerk Hansen says the question came up with Recreation fees for a subdivision of 3 bedrooms or more is \$5,000 and we need to revisit the description and fees. Counsel Molé agrees we need to look at it in more detail but reminds us it is a complex subject.
9. Correspondence Sent/Received for February, 2017 – Trustee Bryde asked about the letter regarding the annual CIA security system inspection. Clerk Hansen says that is done annually for the Sewer Treatment Plant. Trustee Meagher asks if the letter from Representative Maloney regarding dam funds availability could make funds available for culverts. Clerk Hansen will inquire. Deputy Mayor Piccini asks if the letter from Senator Murphy regarding MS4 ties into Village Engineer Atkinson’s discussion. Mayor Schoenig says it does. Mayor Schoenig motions to accept Correspondence Sent and Received, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
10. Minutes for approval;

10.1. March 1, 2017 Approval of Minutes for Regular Meeting – Trustee Bryde motions to accept the March 1, 2017 Minutes, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

11. Vouchers Payable –Deputy Mayor Piccini reviewed the vouchers and found everything in order.

11.1. A - GENERAL FUND	\$23,036.11
11.2. C - REFUSE & GARBAGE	18,862.31
11.3. EN – ESCROW FUND	3,485.00
11.4. F - WATER FUND	7,712.11
11.5. G - SEWER FUND	23,931.37
11.6. T - TRUST & AGENCY	6,285.73

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Total Vouchers Payable \$ 83,312.63

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

12. Other Business

12.1. Trustee Meagher asks about the progress on the clock. Clerk Hansen says the service call was delayed by a week until March 23<sup>rd</sup> due to the storm. Trustee Meagher asks about the taxi numbering. Clerk Hansen says there is no movement on it yet. Trustee Meagher asks about the taxi driver who was denied an operator’s license and was seen driving. Trustee Meagher will provide pictures to Mayor Schoenig.

12.2. Trustee Bryde asked about the State of the County address. Mayor Schoenig says it was a very positive message from County Executive MaryEllen Odell on the Transit Oriented Development project in the Village and he had a very good interview with Eric Gross for a podcast on this subject and more. Trustee Bryde asked about the bus shelter status and whether Trustee Meagher wrote a letter for the Mayor’s signature regarding asking the County for a new shelter as discussed at our previous meeting. Trustee Meagher says she did not write the letter because Mayor Schoenig said he was going to meet with County Executive Odell. Mayor Schoenig said the bus shelter will not be happening as the County has no money or plans to provide any bus shelters unless funding becomes available from other sources.

13. New Business

13.1. Trustee Meagher says snow removal on N. Main Street was really bad on sidewalks. Property owners are not clearing their sidewalks. Mayor Schoenig says all the streets are pretty bad and Code Enforcement Officer Scorca will be out writing tickets and otherwise enforcing the ordinance tomorrow and into the future as needed.

13.2. Mayor Schoenig says the meeting with the Elks regarding the K-9 Falco fundraiser was postponed until tomorrow.

14. Public Comment

14.1. Eileen McDermott says the Village Matters newspaper said to attend these meetings to ask about updates on revitalization and future process explanations. Mayor Schoenig says no design has been submitted to the Planning Board or any other Village entity yet. As such there are still no formal design documents and everything is only conceptual with no definitive time line for project progress. We will update the public as soon as there is movement.

15. Mayor Schoenig motions to go into executive session to discuss legal issues with Village Justice O’Rourke, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Mayor Schoenig motions to come out of executive session, resume the regular meeting and adjourn, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

16. Adjourned.

**Village of Brewster Planning Board**

**George J. Gaspar, AIA**

**Chair**

**To:** James Schoenig, *Mayor*                      Christine Piccini, *Trustee, Deputy Mayor*  
Tom Boissonnault, *Trustee*                      Mary Bryde, *Trustee*  
Erin Meagher, *Trustee*  
Peter Hansen, *Clerk & Treasurer*              Anthony Mole, *Council*

**Regular Meeting – March 15, 2017**

**Planning Board Meeting – February 21, 2017**

**Board Members;**

George Gaspar, AIA, Chair      Rick Stockburger, Assist. *Chair*  
Tyler Murello                      David Kulo                      Rick Lowell (*absent*)

**Board Member Absent;      All Present**

**Consultant in Attendance:**

Todd W. Atkinson, *VoB Engineer*              Greg Folchetti, *Council*

**New Business:**

- a. Brewster Honda:** Site Plan approval granted, final approval on awaiting new site plan documents to be signed and placed on file
- b. Search for Change:** Site Plan approval granted, awaiting final documents for signing



**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 1 of 2017	Date: 3/15/2017	Contract No:
Facility Name: <b>VOB / PLANNING BOARD REVIEW AND CONSULTATION</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> <li>• B.O.S. Land Development, 2 Palmer Road - 2.50 hours</li> <li>• Search for Change, Inc., 2611 Route 6 – 1.75 hours</li> <li>• Brewster Honda Sales (Show Room), 899 Route 22 – 10.00 hours</li> <li>• Route 22 Brewster LLC, 876 Route 22 (Old Getty Station) – 2.50 hours</li> </ul>
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>• B.O.S. Land Development – Still very early in the process, have to address DEP Land Use issue</li> <li>• Search for Change, Inc. – Received Site Plan Approval at February 2017 PB Meeting</li> <li>• Brewster Honda – Received Site Plan Approval at January 2017 PB Meeting, Demolition has begun, Construction will take approximately 9 months</li> <li>• Route 22 Brewster LLC – Received DEP approval to continue to move forward, had meeting with Village Staff, estimated completion in 6 months.</li> </ul>
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>• Continue plan review and meetings for B.O.S. Land Development</li> <li>• Perform site inspections on Search For Change Site, if needed.</li> <li>• Perform site inspections on Brewster Honda Site, if needed.</li> <li>• Perform site inspections on Route 22 Brewster LLC Site, if needed.</li> </ul>

**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 3 of 2017	Date: 3/15/2017	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
<b>a.</b>	<b>Activities completed this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li> </ul>
<b>b.</b>	<b>Status of activities in progress this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Begin NYSDEC Annual MS4 Report for 2016-2017. Final report due to NYSDEC June 1, 2017.</li> </ul>
<b>c.</b>	<b>Activities scheduled (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Submit Draft Annual Report to Village DPW and Village Board of Trustees for review.</li> <li>• Send Final Report to NYSDEC.</li> <li>• Await comments from NYSDEC.</li> </ul>

**VILLAGE OF  
BREWSTER POLICE  
DEPARTMENT  
MONTHLY REPORT**

**FEBRUARY 2017**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees  
 FROM: Police Chief John Del Gardo  
 RE: Monthly Report February 2017

<b>TICKETS</b>		
Uniform Traffic Tickets:		169
Parking Tickets:		90
Local Ordinance:		1
<b>TOTAL TICKETS</b>		<b>260</b>
<b>ARRESTS</b>		
Peiffer		Row
T. Baumgardt	Crim Contempt	
<b>TOTAL ARRESTS</b>		<b>2</b>
<b>SECURITY VISITS</b>		
Sewer Plant		249
Water Tank		240
Wells Park		235
<b>TOTAL VISITS</b>		<b>724</b>
<b>FOOT PATROL</b>		
Main Street:		66
M.T.A Station:		78
Residential:		31
<b>TOTAL HOURS</b>		<b>175</b>
<b>911 CALLS</b>		
Walk in Complaints		27
Total		104
Court Hours	Village	24
Court Hours	S.E.	74

<b>VEHICLE</b>	<b>REPAIRS</b>
	\$287
<b>MILEAGE</b>	6104

<b>Fuel:</b>	761
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PEO Stockburger	Tickets	0
	Hours	0
PEO Gianguzzi	Tickets	13
	Hours	8

(Security Detail)2 Officers

(Security Detail)2 Officers

## **911 DISPATCHED CALLS – 77**

**AIDED – 18**  
**E.D.P. - 2**  
**D.O.A. - 1**  
**VEHICLE ACCIDENT – 6**  
**DISPUTE - 4**  
**MISSING PERSON - 4**  
**911 HANGUP - 4**  
**ASSAULT - 1**  
**BURGLARY - 1**  
**LARCENY - 1**  
**SUSPICIOUS PERSON - 3**  
**SUSPICIOUS VEHICLE - 1**  
**DISORDERLY PERSON - 8**  
**HARASSMENT - 5**  
**CRIMINAL MISCHIEF - 1**  
**TRESPASS - 1**  
**WARRANT ARREST - 1**  
**FIRE - 1**  
**WELFARE CHECK - 4**  
**ALARM - 1**  
**SHOTGUN SAFEGUARD - 1**  
**BOLO - 1**  
**VEHICLE LOCKOUT - 2**  
**PARKING CONDITION - 3**  
**TREE DOWN - 1**

# February, 2017 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

## FEBRUARY 2017 SUMMARY REPORT

BUILDING FEES =	\$31,242
<u>SAFETY INSPECTION =</u>	<u>1,320</u>
TOTAL FOR FEBRUARY =	\$32,562

PERMITS:	7
TOTAL COs, CCs:	7
VIOLATIONS	2
INSPECTIONS	8
PROPERTY REGISTRATION PENDING:	2

February 27, 2017

Attention: Peter Hansen & Village Trustees

Reference: February ZBA Activity

Please be advised we had no activity for the month of February.

Best Regards,

Todd Gianguzzi ZBA, Chairman